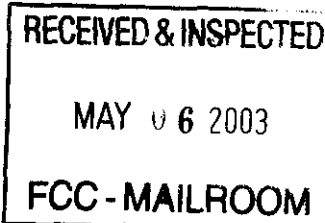




SAINT PHILIP THE APOSTLE SCHOOL

April 29, 2003



Letter of Appeal
Federal Communications Commission
Office of the Secretary
445 - 12th Street, SW
Washington, DC 20554

PASTOR
Reverend Joseph Moniz

PRINCIPAL
Jennifer Ramirez

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RE: CC Docket Nos. 96-45 and 97-21
Applicant's Form Identifier #020503
Form 471 Application #376993

Request for Waiver of Application Window for Program Year 2003-2004

I am writing to appeal the letter received on April 2, 2003 stating that we had failed to file the Form 471 within the filing window for funding year 2003.

I filed the application online on February 5, 2003 as was stated on the website. I followed up with the signed Block 6 page on February 7, 2003. It was **not clearly emphasized** on the application that the Block 6 signature page was to be submitted prior to 11:59p.m. on February 6, 2003.

We have received e-rate funding for the past four years. Last year, we received a post card telling us the same thing that we had not filed within the window. We had filed on time, so I called and was told it was a mistake. Our school budget is dependent on receiving this discount for Internet and telephone services, and would be negatively impacted should we be refused this year.

Please send your response to:

Lina Kerr
Saint Philip the Apostle School
161 S. Hill Avenue
Pasadena, CA 91106
626/ 795-9796
626/ 744-5290 FAX
lkerr@stphiliptheapostle.org

Sincerely,

Jennifer Ramirez
Jennifer Ramirez
Principal

No. of Copies rec'd 6
Lina Kerr



Universal Service Administrative Company
Schools & Libraries Division

RECEIVED & INSPECTED

MAY 06 2003

FCC MAIL ROOM

Administrator's Decision on Waiver Request

April 16, 2003

Lina Kerr
Saint Philip the Apostle School
161 S. Hill Avenue
Pasadena, CA 91106

Re: Your Request for Waiver of Application Window For Program Year 2003-2004

Application Number: 376993
Date Request Received: April 3, 2003

The Schools and Libraries Division received your request, cited above, for a waiver of the application window deadline for the Schools and Libraries Universal Service Support Mechanism (E-Rate).

The Federal Communications Commission (FCC) rules do not permit the Schools and Libraries Division (SLD) to consider your request. Therefore, your request for a waiver of the application window deadline may not be considered by SLD. If you wish to appeal this decision, you may submit an appeal, via the United States Postal Service, to the FCC at the following address:

**Federal Communications Commission
Office of the Secretary
445 12th Street, S.W.
Washington, DC 20554**

If you are submitting your appeal to the FCC by means other than the United States Postal Service, check the SLD web site for more information. Please reference CC Docket Nos. 96-45 and 97-21 on the first page of your appeal. **The FCC must RECEIVE your appeal WITHIN 60 DAYS OF THE ABOVE DATE ON THIS LETTER for your appeal to be considered filed in a timely fashion.** Further information and new options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site, www.sl.universalservice.org or by contacting the Client Service Bureau at 1-(888)-203-8100.

Schools and Libraries Division
Universal Service Administrative Company